



COUNTY OF SAN LUIS OBISPO  
DEPARTMENT OF PLANNING & BUILDING  
Online E-Permit Guide

BLD-2010  
06/21/2017

**PLEASE NOTE: This online e-permitting system is only available to California Licensed Contractors.**

*If you are the property owner or agent for the property owner, you must come in to the Building Counter and fill out an Owner-Builder Acknowledgment form required by the state.*

This on-line e-permit system only works in the unincorporated areas of the County of San Luis Obispo in zones classified RMF, RR, RS, and RSF\*. To see your property zoning, go to <http://www.sloplanning.org/PermitViewMap/MapSearch>. First, input your address or assessor parcel number (APN) and once you are at the correct property go to the right part of the page and click on "Layers", then "Boundaries and Land Use", then the "Land Use" subfolder, and finally "Land Use Outlines". The zoning designation should appear on the property. If your property is not in one of the zones above, you will need to come in to the counter to apply for a permit.\*

From Permit View, click on the "Apply" tab on the top right of the page, register or log into the system, and you will see the permits available online. You cannot combine permits; each one must be purchased separately. Only two e-permits can be taken out at one time. Please prepare a floor plan and come in to the counter with a complete scope of work if you need more than two.

### E-Permit Process

1. Select your permit type.
2. Describe the scope of work of your project.
3. The system will start your permit.
4. The system will prompt you for the APN or address of the property.
5. Search.
6. Highlight what it finds – pick your address.
7. Insert driving directions. Be very thorough—if the inspector cannot find your property, your inspection will be canceled.
8. Choose from the Valuation menu the estimated valuation of the project- High, Med or Low. Please be accurate—fees do not depend on this.
9. Your fees will be calculated.
10. Make Declaration.
11. Make Inspection Declaration.
12. Pay your fees.
13. The system will give you a permit number (PMT20xx-xxxxx). Print this out for your records.
14. To schedule an inspection, click the "Inspection" tab at the top of Permit View, or call 805-788-2076.

### Permit Fees

Repair Type	e-Permit	Over the Counter
Interior Drain Repair	\$114	\$222
Exterior Sewer Lateral Repair	\$114	\$222
Water Heater Replacement	\$114	\$202
Water Piping Repair or Replacement	\$114	\$222
Electrical Panel Replacement (200 Amps Max)	\$248	\$356
Forced Air Heating/Air Conditioning Unit Replacement	\$114	\$202
Add or Repair Lighting, Switches, and Receptacles	\$181	\$289
Finish Repair, Residing, Plastering, for Interior and Exterior Walls	\$181	\$336
Residential Photovoltaic /Solar (2 strings max)	\$181	n/a

\*Note: E-Permits are not allowed on parcels with the following flags: Parcel Annexed By City; Bio-Solids Site; Bluff-Top Review Area; Enforcement Case in Process; FAA Height Restrictions Apply; Apparent Illegal Lot; Road Fees Apply.